

# **Plum Borough School District**

## **Finance Committee Meeting Agenda For**

### **April 2014**

**(Meeting #9 – 2013-14)**

**Plum Borough School District  
Finance Committee Meeting Agenda  
April 2014**

**MEETING DATE:** Tuesday, April 22, 2014

**TIME:** 6:00 PM

**LOCATION:** High School Cafeteria Conference Room

**COMMITTEE MEMBERS:** Mr. McGough, Chair; Mr. Dowdell and Mrs. Stepnick, Committee Members

**ADMINISTRATIVE REPRESENTATIVES:** Mr. Marraccini, Dr. Glasspool, Dr. Rossi and Mr. Brewer

**SOLICITOR:** Mr. Price of Andrews and Price

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**I. Chairperson calls meeting to order.**

**II. Citizens Comments:**

- A. On agenda items.
- B. On non-agenda items.

**III. Invited Guests:** None

**IV. Agenda Action Item Discussions:**

- 1. Treasurer's Report:** Approve Treasurers' Report for the Month of March 2014. Report was electronically sent to board members prior to the meeting for their review.
- 2. Budget Transfer Request:** In progress, will follow.
- 3. Construction Invoices:** Recommend approval of New Holiday Park Elementary Project construction invoices received after the Facilities Committee Meeting. See Attachment.
- 4. Shuttle service for Plum Community Days.** Recommend approval to provide school busses and drivers at no charge for the Plum Community Days on June 27 and 28, 2014.
- 5. Ratification of assignment for Delinquent Local Service Taxes (LST) collections by Keystone Collections Group.** Administration recommends ratification for the collection delinquent LST taxes effective January 1, 2014, pursuant to Act 7.

**IV. Informational Discussion Items:**

- 1. Discuss Current Real Estate Tax Collector's Report for the month of March 2014 (6111).** See Attachment.
- 2. Discuss Monthly Revenues and Expenditures Comparison Graphs for the month of March 2014.** See Attachment.

**3. RFP updates.** The Board directed Central Administration to prepare Request for Proposals (RFP) for the following services:

**a. Insurance Brokerage Services** – Carriers have contacted the Business Office to review application information and to do on-sight evaluations for pre-quote purposes. Final results will be presented in May 2014.

**b. Independent Auditing Services** – In progress.

**4. Energy Audits Update.**

**a.** District received information from the AIU regarding other district's energy savings actions and ideas from their recent Energy Smart presentations, as requested by Mr. McGough.

**5. Discuss Substitute Employees' (Non-bargaining units) hourly wage increase request.** See Attached

**6. 2014-15 Preliminary General Fund Budget (Fund 10) Revenues and Expenditures update.**

**V. New Business Roundtable.**

**VI. The next scheduled Finance Committee Meeting: May 20, 2014**

**VII. Motion to adjourn.**